



Cuckmere Valley Canoe Club

c/o 8 Rydal Way, Eastbourne, E Sussex, BN24 5FD

www.cvcc.org.uk

AGM Agenda **25th November 2010**

Present: Oli Wilkonson, Henry Wright-Bishop, Patrick Mackridge, Andy Macpherson, Justin Early, Alan Pople, Andy Tarrant, Luke Tarrant, Tony Dray, Stephen Bishop, Stephan Bennett, Tony and Carol Lamberth, Paul Voss, Colin Beard, Rosemary Holland, Pat Cox, Alison Larkin, Steve Powney, Jackie Tatton and Steve Douch.

- 1. Chairman's report** – Oli Wilkinson thanks those present for their attendance and explained that the Committee had changed the AGM to Thursday in order to attempt the increase members attendance. Historically only around 20-30 members attend AGM's and the change had not achieved the target. It was good to see a couple of new faces at the AGM. He then thanked the Club Coaches for their support during the season and made a special thanks to those that who had attended the UKCC Level 1 coach course over three weekends, in order to achieve coach status. Attention was drawn to the pool sessions now running at both Brighton Uni' and Hailsham pools in order to promote their use. The purchase of new club equipment was highlighted.
- 2. Treasurer's report** – Andy Macpherson presented a very detailed report on the finances of the club, highlighting the main differences on the accounts for 2010 to 2009. The main outlays were the purchase of new club equipment and changes to the club coaches re-imburement, with coaches training and assessing star awards away from the local area, being partly reimbursed for incurred costs. Copy of financial spreadsheet available to all for scrutiny. Accounts will be externally audited before year end.
- 3. Secretary report** – Steve Douch explained the need for amendments to the CVCC Constitution, in order to met Clubmark requirements and use the opportunity to update and amend content. Steve asked Treasurer, Andy Macpherson to explain the need for the inclusion of CASC into the new constitution. Copies of the proposed constitution were handed out to those present and have been available to all members since the last issue of Throwline, so as comments may be made to the committee. Having run through the changes, Steve asked for those present to consider the proposed constitution for approval and following a show of hands was accepted. The revised document will be uploaded to the website for those not present to view.

4. **Clubmark** – Steve Douch presented the work completed on Clubmark and the need for new documents to be implemented at the club. With the acceptance of the proposed constitution CVCC were one step nearer to the submission of the Clubmark folder for BCU approval.
5. **CRB Checks at CVCC** – Welfare Officer, Pat Cox who has recently attended a 'Time to Listen' course for BCU Welfare Officers, clarified aspects of the CRB checking process and then asked for approval from those present that ALL coaches are CRB checked regardless of the BCU statement that Level 1 coaches do not need checking as they work under the supervision of a higher level coach. Following a unanimous show of hands it was agreed that full checking will apply at CVCC. Steve Douch highlighted the current Welfare Policy states that all coaches are required to be checked anyway. Pat proposed that all checks be updated and be ready for the start of the new season in 2011.
6. **Award:** Oli Wilkinson presented the awards and prizes for the 2010 season, as follows.
 - Most Improved Adult – Stephen Bishop
 - Most Improved Youth – Patrick Mackridge
 - Most Improved Junior – Megan Early
 - Contribution to CVCC by non-committee member – Tony and Carol Lamberth
7. **Committee Nominations for 2011** – the Committee had received the following nominations for the new Committee since the invitation sent on Throwline issued in October:

Chairperson – Oli Wilkinson
Vice Chair – Luke Tarrant
Secretary – Steve Douch
Treasurer – Andy Macpherson
Welfare Officer – Pat Cox
Volunteer Co-ordinator – no nomination received *
Equipment Officer – John Adams and Paul Voss
Junior Representative – Henry Bishop
Events Co-ordinator – Joe Galway
Editor – Stephen Bishop

A vote held for the two nominations for the position of Equipment Officer resulted in Paul Voss receiving a majority of votes.

With no nomination for the role of Volunteer Co-ordinator prior to the meeting, Tony Dray kindly offered to fill the position at the AGM and no objections to this were received.

8. Open Forum Items:

- CVCC membership fees were discussed. Examples of other clubs' fee were given and it was decided that there was a need to look into the breakdown of the CVCC membership before implementing any changes. The breakdown of the membership would be investigated and the impact on income should fees be altered. Family membership was raised and this would be taken into consideration. Item to be discussed at Committee meeting and put to membership for comment.
- Payment of membership fees by coaches were discussed and the problem of some coaches not paying membership promptly, whilst still coaching and receiving reimbursement. A proposal to only reimburse following completion of three coaching sessions was rejected by the majority as it would involve more monitoring. It was felt that rather than change procedures for all coaches, the very few coaches paying membership fees late should be 'chased up' sooner. Secretary who administers membership records will liaise with Volunteer Co-ordinator to ensure problem eliminated.
- Fees charged on star award courses were raised as there was some confusion on the fees charged and those advertised. Committee to set fees before season starts and request payment at start of courses in future.
- An improvement in club communication to its members was raised and it was suggested that Throwline would be issued four times a year from next season, subject to enough articles to make viable. As one member said, not all members have internet access so the club could not rely on website information being the main means of providing club information. The idea of mass mobile phone texting to membership was raised but thought by most to not be suitable.
- One member considered the website was 'bland', and needed a revamp. It was made clear that all Committee members are volunteers and no one person a trained website designer, so we had to use resources available to us at no cost. Most present felt the website was perfectly suited to our needs and when time permits, a new website would be introduced and improvements would be seen then.
- A member suggested a CVCC 'flyer' to promote the club and be available to hand out when members of the public. Steve Douch said that over the summer he had already produced a flyer which was to be introduced next season. Printing costs/options would be considered before finalising.
- Club notice board needs a tidy up as information was unclear and confusing. This would be resolved before start of next season.

- A suggestion that we run 1 hour sessions for juniors was debated and considered a good idea, providing the group were all juniors and adult members did not suffer short sessions. Club coach on duty to consider this before taking junior group onto water.
- It was suggested that the club season could be extended beyond October and that the club could open for one Sunday a month during the winter months. This would allow paddlers without their own equipment to paddle during the winter. The majority present thought this unworkable as said members would not have sufficient winter padding clothing and that for hygiene reasons it was not advisable to have club wetsuits. A number of coaches said they would not support the idea as winter was considered a 'break' for personal paddling only.
- A suggestion that we introduce a winter pool session membership was raised, the idea that a member could pay for a season ticket for pool sessions over the winter. This would need further discussion at Committee meeting to consider impact on income, how bookings would be taken and who administers scheme.
- Many years ago a membership survey was carried out before a season started and it was suggested we carry out another survey to invite comments on the running of the club and what members would like from their club. Item to be considered for issue prior to 2010 season.

Meeting closed at 10.15pm