



CVCC RULES & GUIDELINES

SAFETY

- Smoking in enclosed public spaces is illegal and as such the club enforces a strict no smoking policy throughout the Seven Sisters Canoe Centre facilities. In the interest of public health the club also asks that club members do not smoke in the centre car park area at beginning and end of club paddling sessions.
- The duty coach may refuse the participation of any member inappropriately dressed or prepared for the prevailing conditions or planned activity.
- The duty coach is in charge of safety and as such his/her instructions must be followed at all times. This includes members using their own equipment but paddling as part of the club.
- All members must wear buoyancy aids. Helmets will be worn when paddling on the sea, tidal river section or when participating in water based games on the meanders.

CONDUCT

This section should be read in conjunction with CVCC Codes of Conduct

- Inappropriate language or behaviour will not be tolerated by the club. Offending members should expect disciplinary action to be taken.
- It is expected that all members shall act in a responsible manner whilst participating in club activities. Failure to comply with this rule may result in disciplinary action.
- Racism or discrimination of any form runs against the very ethos of the club. All incidents will be treated as a serious matter and will be investigated.
- Any member considered guilty of unsatisfactory conduct may, by resolution of the Committee, be suspended or expelled from the club.
- Any member with a grievance should report it to the Welfare Officer or a club committee member.

CHILD PROTECTION

This section should be read in conjunction with the CVCC Welfare and Safeguarding Policy document.

- There will be no sharing of showers by adults with children and no less than two adults in the changing rooms when children are present.
- No club member shall photograph any individual child or group of children without the prior permission of a parent/guardian.
- Use of cameras, including mobile phones/devices with a camera is strictly prohibited in the changing rooms.
- No club staff member shall use a photograph of any individual child in official club material without the prior written permission of a parent/guardian.
- Wherever possible adult club members should encourage junior members to don or adjust equipment themselves or with the help of another junior member.
- Any member with concerns relating to child protection should report the issue to the Welfare Officer or a club committee member in the initial instance and as soon as possible.

MEMBERSHIP FEES

Membership subscription is due upon application of membership to the club and annually thereafter on the anniversary of joining the club. A member will have resigned from the club if they have not renewed their subscription by anniversary of their having joined the club. However, such members may re-join at a later date.

Club membership subscription shall include and is limited to the following services:

- Use of the Buzz Active facilities during club sessions.
- Insurance of club by affiliation to the British Canoeing.
- Tuition & Paddler Development by qualified British Canoeing coaches.
- Participation in club events and official club trips.

Due to limited volunteer instructors and equipment the club cannot guarantee all members will be able to participate in every session. However, wherever possible the club and its representatives will endeavour to ensure all members can paddle.

Club membership does not ensure free parking in the centre car park. Use of the car park is limited to club sessions only and for those carrying kayaks/canoes on their car. It is provided on a first come first served basis with members required to use the main Pay and Display car park, when full. Parking is at owners risk and the club will not be held liable for damage or theft from vehicles parked in the centre car park.

USE OF CLUB EQUIPMENT

This section should be read in conjunction with the CVCC Equipment Loan Policy document.

- The use of club equipment shall be limited to club members whose membership is fully paid up. Other members may only use club equipment with the permission of a club committee member.
- The use of club equipment is provided on a first come first served basis. This is with the exception of members participating in star award courses, who will be given priority in the use of equipment on such occasions.
- The use of club equipment shall generally be limited to organised club sessions or events and in the presence of a qualified club coach.
- The club reserves the right for any committee member or coach to refuse the use of certain equipment. Such action would normally be taken on the grounds of member safety or paddling conditions.
- No club or centre equipment is to be taken away from the canoe centre without the prior permission of a minimum of 3 Committee members.
- No club member shall be liable to pay for accidental damage to club equipment whilst participating in club organised activities. This excludes damaged deemed, by resolution of the Committee, to have been caused by known or careless misuse.
- Club boats and equipment may be borrowed by members, with the agreement of at least 3 Committee members, for club trips. In such circumstance the member will be financially liable for any damage or loss of the equipment in their care. An Equipment Loan Form (Doc 12) should be completed and submitted to a committee member prior to removing the equipment for use.

PERSONAL BELONGINGS

- Members are recommended not to bring any money, jewellery or other items of value to the club at any time, as the club does not have safe storage facilities.
- Neither the club nor East Sussex County Council (ESCC) can be held liable for any damage, theft or vandalism to vehicles parked in the centre car park.
- Neither the club nor ESCC can be held liable for any damage, theft or vandalism to personal belongings left or stored anywhere in the centre building or office.
- No club member may store any personal kayak or equipment in the centre building or storage facilities outside of club sessions, without express permission of the Centre Manager.