



Cuckmere Valley Canoe Club

CVCC Committee Meeting Minutes

Date: Thursday 13th August 2015 – 7:30 pm

Location: Flat 2, 1 Chatsworth Gardens, Eastbourne.

Present: Colin B; Nick BC; Andy Mac; Michelle MD; Steve D; Jake H

1) **Apologies for absence**- Luke T, Justin E, Paul V, Catarina G

2) **Agree previous minutes** -agreed

3) **Matters arising from previous meeting**-

a) **Progress on renewing tapes on kayaks in the Barn**- the tapes have been cut and are in a tray in the drawer in the Club room awaiting fitting.

Action- Paul V to fit tapes to kayaks

b) i) **Options regarding sponsorship for bibs**- initial quote for 32 coloured bibs received at £240. A revised quote (without coloured logo) is for £180. It was suggested that Brighton Canoes would pay half with Club in exchange for slogan 'Supported by Brighton Canoes'.

Action- Steve D to liaise with Luke T over sponsorship and then order bibs

ii) **Radio communication on Cuckmere Meanders, River and Haven**.- Steve D has tried out his Orange mobile at the river mouth but has no signal- other networks might be more successful. In the event of 999, any network could be used. The Club still has 4 walkie-talkies which might still work, but are hungry on batteries. Rechargeable batteries are an option and the Club would need to purchase a charger. It might also be possible to share equipment with Buzz Active.

Action- Colin B and Nick B-C to meet with Buzz Active

c) i) **SW's 4* leader assessment**; - carried over to next meeting

ii) **'Contact committee' page changes on web site**; - changes complete

iii) **Buzz Active launch** – Nick B-C attended. Increased activity at Centre is likely to result in increased demand for membership. Buzz website promotes Club and has links to our website.

d) **Feedback on distribution of Throwline to members**- new system appears to have worked well. The magazine was emailed to 122 subscribers and 65% opened the email. A further 20-30 copies are to be printed off and distributed at the Barn.

Action- Steve D to print and bring to Barn

e) **Classification of 'junior' by Canoe England?** – Canoe England still classifies junior as 'under 18'. This seems inappropriate though.

Action- Nick B-C to look at police guidelines as to when an individual can be considered responsible for self (without a parent to accompany them)

f) **Progress with a barn tidy.**- unlikely to happen this year because of Barn roof repairs overrunning.

4) i) **Buzz Active and the CVCC**- Colin B met with Richard Wilson and Craig Coupe from Buzz Eastbourne and informed them of Go Canoeing dates etc. A further meeting will be held before the winter to discuss joint usage of Barn and equipment, as well as proper notice given of any clashes on the timetable. As regards equipment, currently there is a symbiosis between Club and Centre- everything is mixed. The CVCC stock take was up to date in 2014, however the BA's and paddles are all mixed.

Jake H suggested a stock take prior to the meeting with Buzz.

Action- Paul V email CVCC stock spreadsheet to Colin B

ii) **Improving junior open Canadian canoe equipment**- Nick Clutton has requested some improved kit for juniors to access Open- boating. A Lottery fund bid should include some junior paddles and a small (11') open boat.

Action- Steve D to draw up Lottery fund bid

5) i) **Hoodies**- these have been commissioned with 'School Leavers Company'. They will have Club logo on the front and CVCC on the back. Members order directly and pay online with company. Minimum order of 10.

Action- Michelle MD to promote within Club

ii) **Guidelines on Minimum coaching levels for trips**- this has been partly covered in the safety policy. The minimum levels are best practice recommendations.

Action- Colin B to add to safety policy on CVCC website.

iii) **Activity/trip updates**- successful trips so far include Medway, Wye, Dart, Tryweryn. Still to come- Auvergne, Medway, Alfriston. Successful activities include in house Coaches Refresher Course, Rescue Practice, Women's Day, Junior's Day, One and Two Star courses and assessments, Paddle Round Pier, Go Canoeing. Still to come- Big Splash, Beach Clean. Lee Valley, Dart Trip.

6) **Treasurers report**- previous balance £5120.53/ new balance £5496.64. Some outgoings eg. Lee Valley booking fully paid for_(postponed to September), Club insurance £70.85 for fire and theft on 20 boats. Development fund account balance £330.74

7) **Arrangements for Big Splash 6th September**- Michelle MD is running the event this year and has matters in hand.

Actions- Michelle MD to liaise with Luke T re shopping, Tony and Carol re BBQ and Nick Clutton re RAF life raft for games.

8) **CVCC Action Plans 2015 & 2016**

This year's Aims/objectives completed or in hand: revisit coaching policies and practices, rescue skills training, Lee Valley trip, establishing links with local clubs eg Newhaven Sailing club, Bewl, Ambulance service, Adur Club etc

Aims/objectives to be carried over to next year: 4* river leader, acquire 2 new Level 2 coaches.

Nick B-C is about to do Level 2 training at cost of £288 plus £39 registration fee and travel. He approached Iain P re: funding but is unlikely to receive more than £60-70. The Club will pay half- and Steve D is also looking at other sources of funding for this.

Action- Steve D to investigate external sources of funding

New Aims/Objectives on the CVCC Action Plan 2016:

- Acquire 4 new Level 1 coaches

Action- Justin E to contact Chris Childs re available dates for course

- Update coaches safeguarding

Action- Catarina G to liaise with Luke T to organise Safeguarding workshop as done in 2013

- Review CVCC policies and practices

Action- Luke T to continue to organise whole committee peer review

- Obtain additional club stock eg BA's, paddles and other equipment

Action- Steve D to look for funding sources

- Establish further links with local clubs/ organisations

Action- Colin B to negotiate visit to Adur Canoe Club

9) **AOB**- we need to confirm membership levels and check who is using 'own kit' etc

Action- Luke T to print off up to date membership list, duty coaches to do spot check one Sunday morning.

10) **Date for next meeting-** 31st October, venue to be confirmed