



Cuckmere Valley Canoe Club

CVCC Committee Meeting Minutes

Date: Saturday 31st October 2015 – 7:30 pm

Location: Seven Sisters pub, Seaford

Present: Colin B; Nick BC; Andy Mac; Michelle MD; Steve D; Justin E; Catarina G

1) **Apologies for absence:** Paul Voss Luke Tarrant, Jake Hilton

2) **Agree previous minutes** - agreed

3) **Matters arising from previous meeting-**

a) **Paul V** Progress on renewing tapes on kayaks in the barn

Action: **Paul V** is absent – update in next meeting.

b) **Steve D** i) Bibs were discussed. We need to ascertain whether Brighton Canoes are able to sponsor our bibs, or if we will go ahead without the sponsorship.

Action: **Steve D** will liaise with Luke T.

ii) Funding bids

Steve has been in contact with the Council Community Funding. The funding for 2015-16 is already fully allocated and we will approach them again next year. Active Sussex will be contacted in November, and we might be successful in a bid here. Steve has also contacted British Canoeing Southern Region, but it appears that we will need to contact British Canoeing South East.

Action: **Steve D** will continue to explore funding that we might be able to bid for.

c) **Colin B** i) meeting with Julian Patmore & Buzz Active

Colin and Nick met with Julian Patmore and Richard Wilson to discuss the use of the barn by Buzz active and CVCC. Colin presented a summary of the discussion and a copy of minutes is to follow.

Action: **Colin B** will feed back decisions made to members at the AGM.

ii) Colin has updated the guidance re coach cover for trips on our website.

d) **Nick BC** legal definition of Junior Member

Nick has explored the legal definition of Junior member as discussed in previous meeting, and can now confirm that the legal definition is that young adults are considered Junior members up to the age of 18 years of age.

e) **Justin E** progress on organising a L1 Course for next year

Justin E updated us on the progress of organising a L1 coaching course for next year. So a number of members have expressed an interest: Joe C, Charlotte F, Tom J, Dean W, Clive C, Lars G and Jake H.

Action: Justin E will publicise the possibility of doing a L1 coaching course and will investigate various possible course providers.

Colin Sermons has offered to run a L2 coaching course in the springtime (provisional dates 23/24th April.) The course would be for 6-12 interested candidates. Some of our L3 coaches have expressed an interest in helping with this course.

Action: Colin B will contact Buzz Active with a request to use the barn to run the L2 course.

f) **Caterina G** Safeguarding Workshop for next year.

The club will organise a safeguarding workshop for next year and it was agreed that we will contact Buzz Active to see if there is a possibility that we could arrange a joint course with Buzz Active.

Action: Catarina G to contact Richard Wilson to discuss the possibility of arranging a joint course.

g) **Luke T** progress made on peer review of club policies and practices

Luke T was absent at the meeting, but all members are aware that the peer review of the club policies is in progress.

Action: Colin B to arrange a special meeting to finalise the peer review next year.

4) **Andy M** Treasurers report – October balance started at £6779.43 and is currently £6505.12. We have £330.74 in the development fund. Unfortunately we paid for the Lee Valley trip, which was cancelled, but a full refund has now been received. Members who had paid have been notified and most of them have agreed to leave the money with the club, as a new trip will be organised.

Rent was paid and a few members joined. We had some expenses during this period such as website hosting fees and awards given to juniors etc.

Andy proposed that we top up the development fund at the end of the year.

Action: **Andy M** will publicise and let members know that we have now received the refund.

5) **Justin E** Go Canoeing sessions next year

One sixth of our income comes from the Go Canoeing sessions and this contributes to the barn rent. This year the sessions have been very successful and have contributed to the success of our junior section, which has increased by 38%. A decision was made that Go Canoeing sessions will carry on next year.

6) **Colin B** i) Arrangements for the AGM 21st November-

a) Awards

The committee discussed the awards and unanimously agreed on the following:

Adult improver: Clive Chant

Tony Dray award: Justin Early

Contribution by non-committee member: Dean Walker

b) Committee changes and new committee roles.

The committee discussed some changes to the existing roles. . A new role will be created and will now become the Communications Officer/Fundraiser. This person will liaise with the treasurer concerning fund raising etc. We also clarified the job descriptions for various roles, and Colin will amend the document accordingly.

Action: **Colin B** will amend the existing document re committee roles.

ii) Future of Throwline club magazine

It was decided that The Throwline will no longer be issued, as social media like Facebook has become a more instant and accessible mean of sharing news

7) **Michelle MD** i) Christmas meal arrangements

The advertised Christmas meal has proven very popular, and only a few places are now available.

ii) Next year's programme is underway.

8) **AOB**

i) Andy Mac announced that he will be stepping down as treasurer. The position will be announced in the mail chimp announcing AGM.

ii) Copies of the annual CVCC film will be available for sale on AGM night. Dean will be providing them for £5 each on the night.

iii) Date for next meeting: Wednesday 6th of January, 7.30 Venue TBC