



Cuckmere Valley Canoe Club

Unit 1 Tates, Avis Way, Newhaven, BN9 0DH

www.cvcc.org.uk

Minutes of CVCC Committee Meeting – Friday 21 Oct 2016

Location: John Harvey Pub, Lewes.

Present: Colin B (CB), Nick BC (NBC), Steve D (SD), Michelle MD (MMD), Justin E (JE), Paul V (PV), Jake H (JH) & Catarina G (CG).

1. Apologies for absence: Dean W, Luke T.

2. Agree previous meetings minutes:

3. Matters Arising:

- **Item 1 – Dean W**
- **Bibs , Use of Mail chimp, reminders to coaches not fully updated with safeguarding and first aid**
 - **Action: Carried over**
- **Item 2– Luke T**
- **Club safe , Liaison with Buzz Active ref. boat purchases, Guest paddler bookings on web site**
 - **Action: Carried over . Committee noted safe was in place and in use.**
- **Item 3 – Jake H**
- **Junior policy on trips.**

It was noted that unlike other sport clubs on trips we have predominantly adults with a small number of juniors. The club welfare officer is due to change as the AGM is imminent . BCU advice required

- **Action: Ongoing**

- **Item 4– Nick BC**

Courses organised by Buzz active this autumn.

A/ Buzz Active Level 1 . 12-13 and 26-27 Nov

B/ Club via Colin S BCU SUP. 30 Oct

C/ FSRT Club via Steve D 30 Oct.

Liaison going well between those concerned – no further action at this stage

- **Item 5 – Justin E**

Coach policy ref coaches who are not up to date

- **Action: Policy needs updating that “ only coaches who are up to date may coach alone ”**

- **Item 6–Steve D**

A/ Registration of barn as community asset

B/ L2 coach development funding. Stephen W £140 from active Sussex

C/ Active Sussex funding

- **Action:**

- **A/ ongoing**
- **B/ Request that the money be returned to the development fund, advise Stephen W that the club still wishes to sponsor this course.**
- **C/ ongoing (verbal agreement for sum of £400 made for coaching fund)**

- **Item 7– Caterina G**

Retention of documents containing information

- **Action:**

- **A/ Welfare officer to set up file**
- **B/ New welfare officer to liaise with Secretary to link coaches welfare course and DBS information to current coaches course information held by coach coordinator.**

- **Item 8 - Colin B**

A/ Request by Justin E and Alan F for funding for kayak roll course

B/ Project ocean

C/ CVCC membership for buzz coaches Vote : agreed no further action

D/ Definition of peer paddling - Group of paddlers where no coach has responsibility

E/ River bank repairs

F/ Request by Ian P for paddlepower books

- **Action:**

- **A/ to look into private sessions at local pool with professional coach**
- **B/ Birling Gap beach clean boxing day. Colin B to liaise with Dean W ref mailchimp**
- **E/ Justin E to liaise with Tony L and rangers as to ownership**
- **F/ Colin B to speak with Ian P regarding how many, find out cost of books with view to charging for course.**

4. Treasurer’s Report

SD reported following:

General Account Statement Balance as at (8 Oct 2016)	£5,094.17
General Account Balance as at (20 Oct 2016)	£5,114.17
Development Fund Balance as at (20 Oct 2016)	£1,131.36
CVCC Paypal Account Balance at (20 Oct 2016)	£10.47

5. A.O.B.

- **Item 1 – AGM discussed**

- **Awards 1** Junior award - Francis J and James . 2 T.Dray award – Steve D. 3 Contribution non committee – Susan N. 4 Most improved Adult Aaron B
- Nick C pointed out the mad river canoe requires repairing, also Junior canoe paddles requested
- **Action: Mailchimp to advertise by 29 Oct. 16 Steve D to liaise.**
- **Repair and paddle request to be passed over to new equipment officer**

6. Date of next Meeting: AGM. Next committee meeting TBA.