



Cuckmere Valley Canoe Club

Unit 1 Tates, Avis Way, Newhaven, BN9 0DH
www.cvcc.org.uk

Minutes of CVCC Committee Meeting – Friday 2 December 2016

Location: The Plough & Harrow, Litlington

Present: Stephen W (SW), Nick BC (NBC), Steve D (SD), Luke T (LT), Clive C (CC), Michelle MD (MMD), Thomas J (TJ) and Helen F (HF).

1. Apologies for absence: Dean W (DW) and Paula L (PL)

2. Agree previous meetings minutes and AGM: - The committee confirmed the previous committee had already agreed the previous committee meeting minutes via email. Minutes already published online.

3. Matters Arising:

- Bibs.

Action: deferred to next meeting as DW absent

- Use of Mailchimp – overview given at AGM and is now actively being used
- Coaches info up to date.

Action: MMD to start look into this in January

- Safe installed in barn and now in use
- Juniors on trips, ongoing issue.

Action: HF to look into

- Register of interested party in barn – Action: SD has forms
- New Level 1 coaches

Action:

MMD to get Jake, Clive and Joe to complete coaches commitment form and offer reimbursement to Joe for training course. Also to check if 17/18 year olds can coach for club.

SD to obtain funding

- Caterina/Helen to start file for documents (5 years of documents to be kept)

Action: HF

- Sign on sheets to be kept for 12 months, based on Police guidelines

4. BUZZ

Update from SW and SD after meeting with Richard and Craig at Buzz – generally a very positive meeting with the following being the main action points:

- CVCC to provide a list of all key holders – agreed that only active coaches should have keys

Action: SW to email coaches to ascertain who currently has keys

- Buzz seeking £6k funding partly from Crowdfunding for new Sit on Tops x10 and also six new specialised boats for the club to use. Agreed that CVCC should support and assist BUZZ with Crowd funding where possible.

Action: SD to ask DW to approve Facebook post and add message to support funding.

Action: LT, SD and TJ to look at boats and contact members, and put forward proposals for next committee meeting

- Buzz will receive an answer on the possible refurbishment of barn showers and toilets by 14 December 2016

Action: LT to liaise with Buzz on equipment

- VHF radios offered to CVCC to use, but agreed would not be required

Action: SW to update Buzz

Action: LT to liaise with Buzz on equipment

Action: NBC to be liaison between Buzz and CVCC

- Buzz and CVCC to look to share training in future – site specific/FSRT/First Aid etc...

5. Manifesto and Targets

Action: SW to email the committee about the year ahead

6. Thank you to the previous committee for all their hard work

7. Committee profiles and new photos on website

Action: SD to take new photographs for website

8. Membership surveys

Action: LT to survey members on equipment by 23 December 2016

9. AOB

Treasurers Report

Current Bank Balance - £3106.80

Current Development Fund Balance - £1271.40

Current Paypal balance - £10.47

SW has returned £140 to CVCC due to cancellation of training course

SD has declined the money for his award

Pool sessions have been booked for 10 weeks from Saturday 14 January 2017

Action: SD to confirm start and finish times

Action: LT to put pool sessions on website

Thanks to Luke for being proactive on kit repairs over the winter. Airbags, bungs, footrests and backrests being most of the repairs needed, but a stocktake to be arranged earlier for 2017 to review boats.

Action: LT to set date for stocktake in January/February 2017

Date of next Meeting:

Friday 20 January 2017. Venue John Harvey Tavern.

CC to book venue